



Instructions for Registering with Hi-Bid (new user)

1. Visit one of the following websites.
 - a. <https://greinerrealestate.hibid.com/>
 - b. **-OR-** <https://www.greinerrealestate.com/> (scroll to auction button at bottom of page)
 - c. **-OR-** <https://www.greinerrealestate.com/upcoming-auctions> (scroll to auction you are interest in)
2. Click on Register to Bid

The screenshot shows the website interface for Greiner Real Estate & Auction. The main navigation bar includes 'Login / New Bidder', 'Current Auctions', 'Past Auctions', and 'Email List'. Below the navigation is a search bar and a dropdown menu for 'All Groups & Categories'. The main content area displays an auction listing for '2020 Machinery Consignment' by Greiner Real Estate & Auction LLC. The listing includes a photo of a red sign, the company address (414 S Oak St, Richland, IA 52585), and the auction dates (6/22/2020 - 6/27/2020). A green button labeled 'Bidding Open' and a purple button labeled 'Online-Only Auction' are visible. Below the listing, there are sections for 'Bidding Notice' and 'Auction Notice'. At the bottom of the listing, there are three buttons: 'Auction Details', 'Register to Bid' (highlighted with a red box), and 'View Catalog (183 Lots)'. At the very bottom of the page, there is a banner for 'Iowa.hibid.com' with the text 'Discover more auctions at Iowa.hibid.com Real Iowa Auctions: Search, Bid, Win.' A yellow arrow points to this banner.

3. If you have an account sign on. If you do not have an account click “New Bidder? Click Here”.

Login / New Bidder

User Name or Email

Password

[Forgot your password?](#)

Keep me signed in (Uncheck if you're on a shared computer)

Log On New Bidder? Click Here

New Bidder

This website is powered by HiBid

If you have previously registered with HiBid or another HiBid powered website then your existing user name and password will work on this site.

4. Enter your email address in the top box and again in the lower box to confirm. Then click “Check Email”. Each account must use a different email.

Step 1: Check Email Address... (Every account must use a unique email address)

sample@greinerrealestate.com

sample@greinerrealestate.com

Check Email

Click Here to Logon (if you know your password)
Click Here to Reset Password (if you don't)

This website is powered by HiBid

If you have previously registered with HiBid or another HiBid powered website then your existing user name and password will work on this site.

5. Enter the information to create an account. Make sure you use a unique password for this site. Once you have filled out the form click “Create New Account” at the bottom of the window.

Step 2: Complete Account Info...



Tell us about yourself

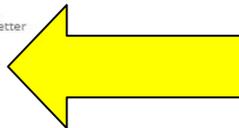
Company	<input type="text" value="Company"/>
First Name	<input type="text" value="Greiner"/>
Last Name	<input type="text" value="Sample"/>
Country	<input type="text" value="United States"/>
Address	<input type="text" value="414 S Oak St"/>
City	<input type="text" value="Richland"/>
State / Province	<input type="text" value="Iowa"/>
Postal Code (Zip)	<input type="text" value="52585"/>
Phone 1	<input type="text" value="319-694-4522"/>
Phone 2	<input type="text" value="Phone 2"/>
Fax	<input type="text" value="Fax"/>

Choose your user ID and password

User Name	<input type="text" value="greinersample"/>
Password	<input type="password" value="Password"/>
Confirm Password	<input type="password" value="Confirm Password"/>
Email	<input type="text" value="sample@greinerrealestate.com"/>
Confirm Email	<input type="text" value="sample@greinerrealestate.com"/>

Select your account options

- Hide Username From Public
- Send email notifications and newsletter



6. If it comes back to this window make sure you do not have an error. Below is an example of an errors that you may see. The error message is not obvious.

Choose your user ID and password

User Name	<input type="text"/>
	User Name is not available.
Password	<input type="password"/>
Confirm Password	<input type="password"/>
Email	<input type="text"/>
Confirm Email	<input type="text"/>

Select your account options

- Hide Username From Public
 Send email notifications and newsletter

Create New Account

Choose your user ID and password

User Name	<input type="text" value="greinersample"/>
Password	<input type="password" value="*****"/>
Confirm Password	<input type="password" value="*****"/>
	Password & Confirm Password do not match.
Email	<input type="text" value="Email address"/>
Confirm Email	<input type="text" value="Confirm Email address"/>

Choose your user ID and password

User Name	<input type="text" value="greinersample"/>
Password	<input type="password" value="*****"/>
Confirm Password	<input type="password" value="*****"/>
Email	<input type="text" value="sample@greinerrealestate.com"/>
Confirm Email	<input type="text" value="sampel@greinerrealestate.com"/>
	Email & Confirm Email do not match.

7. You will receive a message saying the account was created successfully.

Welcome



You have successfully created an account. You will be required to register and accept the terms and conditions of each auction separately in order to bid on the auction lots. You can watch a lot without registering for the auction but you will be required to register for the auction if you wish to bid on the lot. Happy Bidding!!

Ok

8. A screen will come up asking for credit card information. Click “Add a Payment Method”

Register

To register for this auction you must verify your account by submitting credit card information. Please fill out the following form, review and accept the terms and conditions, and then click the submit button at the bottom. This verification process will place a \$1 USD temporary charge on your card. That charge will fall off your statement within 5-7 business days.

Payment Method Verification

This auction uses the following payment methods. You must Add a Payment Method in order to register for this auction. [Add a Payment Method](#)

Registration

YOUR NOTES TO THE AUCTIONEER

Terms and Conditions

Auction Terms & Conditions NOTE: Submitting a bid signifies you are in agreement to these terms. If you do not agree to or understand any of these Terms and Conditions, DO NOT BID.

1. REGISTRATION: Bidders must enter a valid Visa, MasterCard or Discover card along with required contact information. There will be a \$1.00 charge to your card for verification that will be refunded.
2. BUYER'S PREMIUM: 5% with cap of \$500 per item. And additional fee of 4% will be charged on items paid for with credit card. See method of payment for additional information.

By checking here you acknowledge that you have read and accept the terms and conditions.

[Submit Registration](#)

9. Add Payment Method information. Fill in all fields. Nickname can be anything you would like, i.e. “company card”, “personal card”, “Visa”, “MC”, etc.

Add a Payment Method ✕



Nickname

Card Holder Name

Credit Card #

Expiration Date /
Credit Card expiration month is not valid.
Credit Card expiration year is not valid.

Billing Country

Billing Address

Billing City

Billing Province / State

Billing Postal Code (Zip)

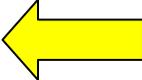
10. Add security code (3 digit code on signature line of credit card).

Register ✕

i To register for this auction you must verify your account by submitting credit card information. Please fill out the following form, review and accept the terms and conditions, and then click the submit button at the bottom. **This verification process will place a \$1 USD temporary charge on your card. That charge will fall off your statement within 5-7 business days.**

Payment Method Verification

 This auction uses the following payment methods:  Select Your Payment Method

Payment Method 1 

Registration

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By checking here you acknowledge that you have read and accept the terms and conditions.

11. Click to agree to the terms. And then click “Submit Registration”.

Register ✕

ⓘ To register for this auction you must verify your account by submitting credit card information. Please fill out the following form, review and accept the terms and conditions, and then click the submit button at the bottom. This verification process will place a \$1 USD temporary charge on your card. That charge will fall off your statement within 5-7 business days.

Payment Method Verification

This auction uses the following payment methods: Select Your Payment Method



Payment Method 1▼

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Registration

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By checking here you acknowledge that you have read and accept the terms and conditions.

Submit Registration

12. You should receive a success message.

Bidder Registration Successful - Greiner Real Estate & Auction ✕

Thank you for registering to bid for Greiner Real Estate & Auction's June 27, 2020 Machinery Consignment. Please call 319-694-4522 with any questions about the items or to schedule a time to view the items

Ok

13. You can now click view catalog to bid.

The screenshot shows the website for Greiner Real Estate & Auction LLC. The browser address bar displays <https://greinerrealestate.hibid.com>. The page header includes the company logo and navigation links for 'Auctions', 'Auction Map', and 'Lot List'. A search bar and a dropdown menu for 'All Groups & Categories' are also present.

The main content area displays 'Showing 1 to 1 of 1 auctions' and features a listing for '2020 Machinery Consignment'. The listing includes a photo of a tractor, the company name 'Greiner Real Estate & Auction LLC', address '414 S Oak St, Richland, IA 52585', and dates '6/22/2020 - 6/27/2020'. It also indicates 'Auction Bidding Opens: Monday, June 22, 2020' and 'Auction Close: Saturday, June 27, 2020'. A green 'Bidding Open' button and a purple 'Online-Only Auction' button are visible.

At the bottom of the listing, there are three buttons: 'Auction Details', 'You are Registered', and 'View Catalog (183 Lots)'. The 'View Catalog (183 Lots)' button is highlighted with a red rectangular box.

Below the listing, there is a banner for 'Discover more auctions at Iowa.hibid.com' and two buttons: 'Get a Shipping Quote' and 'Get Insurance'. The footer contains the copyright notice '© 2020 Greiner Real Estate & Auction LLC B'.